

Provisional Parental and Child Expectations for Returning to School in September

Dear Parents/Carers and Children,

In September, we are planning to open the school full time to all children. For Year 1-Year 6 the first day will be on Thursday 3rd September. Our new EYFS will have a phased induction through early September.

School will be different for the children. Many have not been in school since March, apart from a brief Transition Morning. To prepare children, we have updated our expectations document to reflect the changes we expect to be in place. The major changes from our previous correspondence are highlighted yellow – but please make sure you read it all for other smaller changes. The latest government guidance informs and guides the procedures and protocols below. If you want to read the guidance in its entirety, it can be found here:

<https://www.gov.uk/coronavirus/education-and-childcare>

We have also produced a detailed risk assessment that will be shared with all parents soon, via our website. This has been used to direct these expectations. Both our expectations document and risk assessment may change if the government guidance is updated between now and September – we will make sure we let you know if this happens!

We use the term 'parents' below to mean all parents and main carers of children.



Attendance:

- **All children MUST return to school at the beginning of the Autumn Term. The government has said that this is mandatory, and parents are liable to fines for non-compliance. Children must attend on time and stay for the whole day.**
- All children with medical conditions are now expected to attend school. Only a very few children will be authorised to remain at home. You will have received a letter from your GP/Consultant if this is the case. Please contact your GP if you think your child falls in this category as the school will need medical evidence if they are expected to remain at home.
- In September, any normal absence from school, as before, should be reported before 9am via email, phone or via the Parent Hub on the first day of absence. Parents should then report absence daily unless the office says this is not necessary.
- School will contact parents immediately if children are not in school without a reason being reported.
- Regular non-attendance will be monitored and reported to the Local Authority. This could result in a fine.
- Holidays will not be authorised during term time.
- If parents are considering not returning their children to school in September, they should inform the school IN WRITING that they wish to home educate. The school will contact you to

discuss this option and then this information will then be passed to the Local Authority who will contact parents directly for confirmation and assessment of suitability.

Lunchtime:

- **There will be no hot meals for at least the first half term. This means that all children will need a packed lunch.** Universal packed lunches (EYFS-Y2) and pupil eligible for Free School Meals will be able to order their lunches via a survey that will be sent out in July.
- Children will eat in the Bubble Base (classroom) and will go outside to play on a staggered playtime and lunch rota.

Beginning and End of Day:

- **All year groups will have a soft start and finish. Children should arrive between 8.45am and 9am. They must go directly to their classroom. Children can be collected between 3.10pm and 3.20pm from their new classroom pick up point. This is to minimise the number of adults on the playground.**
- We ask that parents do not gather in the playground or near the gates.
- Parents should bring their children to the correct doors at the correct times and **MUST** adhere to any one-way systems.
- Parents must follow Social Distancing Guidelines **AT ALL TIMES** on and around the school site - including staying 2m away from staff, other parents and children. There will be tape reminders on the floors, railings and fences to help with this.
- Only one adult should bring children to school and wherever possible siblings and pushchairs should not be brought into school wherever possible.
- Adults bringing children to school must be symptom free.

Uniform and Belongings:

- **Uniform is now compulsory. Parents must ensure that children are wearing clean uniform every day.**
- Children will need to bring a PE kit to school, their lunch and a book bag. Coats may be brought in if needed and will be stored in classrooms.
- Pencil cases, toys, scooters or bikes from home cannot be brought into school.
- Purchasing of new uniform should be done via the online shop. This can be found at <https://shop.alfordprimary.co.uk/> OR accessed through our website.

Masks:

- Children and teachers will not be wearing masks in school as per the current government guidance.
- If a child comes to school wearing a face covering, they will be asked to remove it on entry to the classroom and place it in a plastic bag until home time.

Classes:

- Children will be in a consistent 'bubble' which in most year groups will be their class. EYFS and Year 6 will be organised in year group bubbles.
- Children will only have contact with the children in their bubble throughout the day. Adults will be consistent for that bubble.

- Older children will have their own pencil case, seat, and tray. Desks will be shared but will be as far apart from others as classrooms allow. In line with government guidance, children will be in rows – facing forward. They will be expected to stay at this desk while in the classroom.
- Younger children will have zones to play in. These zones will involve younger children making contact with each other – as it is impossible to stop this.
- Where possible, children will have their own resources which they will not share with others. Younger children will need to share toys; however, these will be disinfected frequently. All soft toys, and soft furnishings have been removed from classrooms.
- Staff will be expected to maintain 2m from each other and children for the majority of the time. If a child requires support in their learning or otherwise, the adult may work 1m+ from the child for a short time. Adults will only touch children in emergencies e.g. for intimate care or first aid situations.

Medical/Illness:

We ask that from September you:

- Keep your child at home if they show any symptoms of COVID -19 (temperature over 37.5 degrees / new, continuous cough / loss or change to sense of smell or taste) for 7 days and inform the school immediately. **You will be expected to get your child tested immediately.** Parents are asked after this to continue to maintain contact with us and inform us of the results of this test.
- If the parent, or any member of the family is showing symptoms of COVID19, the whole family must self- isolate in line with government guidelines (14 days)
- Parents must not bring children to school if they are showing any signs of illness. If a child becomes ill at school, the parents must collect the child **immediately.**
- Any child who has been given Calpol or Ibuprofen for any reason should not be in school for 48 hours unless the school has authorised this.
- Parents should expect that children may have their temperature taken if the school suspect they are unwell.
- **If a child in a Bubble has a confirmed case of COVID19, all the children and adults in the class/year group bubble will have to self-isolate for 14 days. School will contact the Public Health Team in the event this happens.**
- **If a child in a Bubble is sent home with COVID19 symptoms, this child will be expected to be tested for COVID-19. The parents of the children in the same class/year group bubble will be informed that a child in their bubble is being tested. Children in the class/year group bubble will be expected to come to school until the test results are confirmed. If the test is positive all children and adults in the class/year group bubble will then have to self-isolate for 14 days. School will contact the Public Health Team in the event this happens.**
- **If it is advised by the Public Health team, school closures may be possible in the future and parents should have a contingency plan for childcare in the event that this happens. If the school closes due to a COVID-19 outbreak, there will be no facility for keyworkers' children to attend.**

Wraparound Care:

- Afterschool Club and Breakfast Club will operate in a limited capacity. They will be based in our main hall to allow for social distancing.
- These services will be pre-booked and pre-paid 4-6 weeks in advance and only full week places bookings will be available initially. Existing users of our breakfast club and afterschool

services will be contacted directly about this. If you wish to find out more about this, please email the office on primaryschool@alford.lincs.sch.uk

Communicating with the Office/School:

- Parents will not be allowed to enter the office or school except by invitation. Email and phone queries only please. (primaryschool@alford.lincs.sch.uk)
- The school is unable to accept cash payments. Uniform and Breakfast/After-School club places will be purchased via our new online shop. This can be found at <https://shop.alfordprimary.co.uk/> OR accessed through our website.
- Parents collecting children should announce their arrival via the intercoms and will be asked to wait outside while their child is brought to them.
- All parental meetings and conversations with staff will be via email or telephone.

Behaviour and Welfare of Children:

- Children will have a new set of classroom rules which they must follow (see below)
- Children deliberately and repeatedly refusing to follow social distancing rules will be asked to wait in a room by themselves and parents will be contacted immediately.
- Staff will not be able to touch children, including hand holding. This will mean that they cannot physically support (e.g. hugging, holding hands) upset children into the building. **An area will be provided in the mobile classroom for parents whose children are upset to give the parents time to ease the transition.** If your child is distressed on entry to the site, please alert a member of staff for support.
- If a child needs first aid, a member of staff wearing PPE will administer this.
- Children will be asked to wash their hands throughout the day.
- Our staff have provision to wipe down and clean surfaces / handles etc. throughout the day. The site teams will maintain the high levels of enhanced cleaning that are already in place.

Toilets:

- Pupils will be shown how to manage social distancing during toilet breaks. Bubbles will have allocated toilets. No one will be restricted from going to the toilet and pupils will be constantly reminded about the importance of hand washing.

Transport:

- Parents should avoid public transport wherever possible.
- School buses will be running. If you use this service, then parents must contact LCC Transport team to ensure that they know what day you will need it from. Please ensure the school office is informed that your child will be using the buses so a member of staff knows that they will be arriving.

Remote Learning – Children not in school ONLY

- If children are not in school due to the bubble having to self-isolate or due to a local lockdown, home learning will be provided online, as per the usual channels and year group teachers can be contacted via the year group email. We will be developing an online platform to enhance this early in the Autumn Term.
- During a partial/local lockdown, parents will receive calls from the school every 2-3 weeks.

Our New Classroom Rules

- Stay in your Bubble!
- Only sit at your own table and stay in your seat, unless you are asked to move.
- Keep your distance from children and adults in your Bubble - do not enter 'The Teacher Zone!'
- Wash your hands when you arrive in the classroom, before and after eating, after sneezing or coughing, after breaks and after using the toilet.
- Wash your hands using soap for at least 20 seconds and dry thoroughly.
- Try not to touch your mouth, eyes and nose; if you do, wash your hands.
- Use a tissue or elbow to 'catch' a cough or sneeze.
- Use the lidded bin for tissue waste ('catch it, bin it, kill it').
- Only use the resources in the tray/wallet on your table – for now, it is ok to not share!
- Do not bring in pencil cases or toys from home.
- Only use our Bubble's toilet. You can only go in with members of your bubble.
- Eat your lunch at your own table.
- Wear your clean uniform EVERY DAY!
- No talking in the corridors, and make sure you follow the one-way signs.
- If you feel ill, tell an adult straight away.

We realise things will be different but we want to assure you we are doing everything we can to have a safe and happy school. If you have any questions, please email primaryschool@alford.lincs.sch.uk